PO Box 779 • West Tisbury, MA 02575 • 508-693-1117 • info@ihtmv.org

ISLANDHOUSINGTRUST

October 23, 2026

Cynthia Mitchell
West Tisbury Affordable Housing Trust
West Tisbury Town Hall
1059 State Road
West Tisbury, MA 02575

CC: Jennifer Rand, Town Administrator; Chelsea Joiner, Town Finance Director; Kimberly Angell, WTAHC

RE: 401 State Rd Reimbursement Request

Dear Cynthia,

The town-initiated affordable housing project at 401 State Rd (Callie's Corner) has progressed nicely. We are about 50% complete and still hoping to have tenants move-in in March or April 2027.

I would like to request $497,788.33 as reimbursement for construction expenses from the Affordable Housing Trust Fund. This first request is for a portion of the $750,000 commitment.

Please find attached:

1. All invoices that are reimbursed by this request.
2. Bank Statements and other documents that give proof of IHT paying these invoices.
3. An IHT invoice form with invoices listed, for your records.

Please let me know if there is any other documentation that you need to help the reimbursement process.

Please don't hesitate to contact Keith McGuire, Project Manager, at 508-274-9430, kmcguire@ihtmv.org, or John Stanwood, Real Estate Director, jstanwood@ihtmv.org if you have any questions.

Thank you,



Philippe Jordi,
Executive Director